

1. When, where the premises erected?	
2. Where is the building situate? Give the Municipal number and the name of the street and town where it is situated.	
3. If the building bears no Municipal number, state the boundaries	East West South North
4. What is the power used for driving the Machinery- (a) Oil Engine? (b) Steam Engine? (c) Electricity?	
5. If steam power is used, is the Boiler in a detached building or in a fire-proof compartment within the Mill or Factory?	
6. If the Oil Engine or the Boiler is in an adjoining or fire-proof compartment, what is the nature of the communication, (if any) with the Mill or Factory proper- (a) If there is any communicating doorway, how is it constructed and is it fire proof? (b) How is the wall, dividing the Engine or Boiler House and the Mill, constructed? (c) Is it not less than 18 inches in thickness? (d) Is there any opening excepting for shafts, straps and steam, gas or water pipes? (See note on page1) (e) If the roof is tiled, is the dividing wall carried through the roof to the extent of at least one foot?	
7. How is the factory, lighted? By electric, gas, candles, kerosene or vegetable oil light?	
8. Is any night work carried on between the hours of 9 p.m. and 5 a.m.	
9. Where are the godowns situate? Are they clearly separated from the factory or adjoining the factory ?	
10. If clearly separated, what is the distance from the nearest portion of the mill to the nearest portion of the godowns. Are they beyond or within 100 feet? (a) If adjoining, are they divided by perfect party walls?	
11. Are there stocks in the open within 100 feet of godowns ? Described what kind of stocks will be stored in the open?	
12. Describe the nature of process or processes carried on in the mill: (a) Rice hulling? (b) Groundnut decorticating? (c) Oil extracting? (d) Cotton ginning? (e) Cotton pressing? <i>Note :- If any one or more process or processes are carried on state clearly.</i>	
13. If oil extraction is done state whether fire heat or steam heat is used for extraction of oil.	

Note:- The steam heat mentioned above has no reference to the use of steam or other engine in the engine house used for driving machinery in the mill. It refers only to that process whereby the extraction of oil is promoted by the application of steam heat by conducting steam, generated in a separate boiler house by suitable pipes to the stock in process in the mill proper.

14. How are the Buildings constructed?

No. on plan	Description of property	Construction of Buildings			Height of Building i.e, Number of Building including basement and attic	Purpose for which the building is used
		External walls	Floor	Roof		
Engine House	..					
Boiler House	..					
Mill Hall	..					
Huller Hall	..					
Decoricator Hall	..					
Husk House	..					
Ginning Hall	..					
Pressing Hall	..					
Storage Godowns	..					

15 Are there any Insurances in force on stock or on the Mill Buildings with other Offices? If so, please give particulars of same, i.e., amount insured and name of Company or Companies insuring.

16. Has the Insurance been proposed to this or any other office and declined?

17. Has this or any other Office declined to renew an Insurance on the properties?

18. If there are other premises adjoining or in close proximity (i.e., within 50 feet) to the Mill or Factory buildings, please describe particularly the construction and occupancy of such premises

19. State the nearest Railway Station with its approximate distance from the premises to be insured

20 (a) Do you take stock at least once a year?
 (b) Keep a proper set of account books?
 (c) Keep the said account books in a fire proof safe.

21. Have you suffered any loss by fire on the same property during previous years?

22 Please state precisely what fire extinguishing appliances are there?

23 Is cover required in respect of other perils in addition to fire or lightning such as riot and strike damage risks Earthquake, Explosion, Storm Tempest, Flood, Aircraft damage etc.? Please specify perils for which cover is required.

GROUND PLAN AND DESCRIPTION OF THE PREMISES

Note :- When the plan is not drawn to scale, it will be necessary to mark the dimension of the buildings and the distance separating each from the others. Internal communications between adjoining Buildings should be clearly shown on the Plan and care should be taken to describe fully the nature of the Division walls between Buildings which adjoin but do not communicate.

Note :- If there are any insurances on the same property in force with this or other companies please supply a copy of the written portion of the Policy or Policies as it is important that all specifications of various Insurances covering the same property should be exactly similar in wording so as to prevent the possibility of inconvenience or delay in the settlement of any loss.

DECLARATION

I, the undersigned hereby declare that the above statements and particulars are true, and I hereby agree that this declaration shall be held to be promissory and shall be the basis of the contract between me and the Kerala State Insurance Department and I am willing to accept a policy subject to the terms and conditions prescribed by the Department.

Date

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 (Signature of proposer)
 Address

